

Area Program Adviser Position Description

Duties:

- · Promote quality programming within all levels of Guiding
- Promote and support Guiders in the completion of ANY Council challenges.
- Promote ANY Council events and activities
- Actively work to increase the scope of program activities in the Area and at the ANY Council level
- Be a resource for Guiders in the Area
- Attend the ANY Program Committee meetings and participate in the work of the committee
- Be a conduit of information between the ANY Program Committee and the Area Council and District Councils
- Be a conduit of information from the Area Council to the ANY Program Committee
- Support the work of the Area Council
- Provide reports to the Area Council and the ANY Program Committee
- Help in the preparation of the Area and event budgets and ensure fiscal responsibility for their budget areas.
- Liaise with the other Area Advisers
- Chair and maintain records of any Area Program Committee meetings if applicable
- Maintain communication with the Area Council and ANY Program Committee